

MINUTES  
CPCA BOARD MEETING  
DECEMBER 6, 2023

PRESENT: Kathy Gibbons, Robin Halsband, Elizabeth Ferenczi, Alice Kelley, Nick Ide, Mike Rifer, Carol Lynn Bamford, Alli Bernstein, Susan Shinkman. In Barr's absence, Mike chaired the meeting.

I. CPCA Web Site

Elizabeth reported on her recent discussions with Danna McCormick about updating the CPCA Web site to make it more accurate, current, and user friendly. According to Danna it would take about 6-8 weeks to accomplish this, if we were to commit to it. Tregaron uses WordPress, the same vendor CPCA uses, and that organization recently performed a similar update.

A motion was made and the Board unanimously voted to set aside up to \$7500 to overhaul and update the CPCA web site, so that it is completed no later than April 1, 2024. The Board will solicit estimates for doing the update and maintaining it, with Carol Lynn committing to ask for an estimate from a colleague with relevant experience.

It was pointed out that one problem with the current website is that it contains plainly inaccurate or dated material. The Board voted unanimously to appoint Elizabeth and Susan to review the entire site and report back to the Board at its next meeting on what items will be deleted.

II. Group email

A recurring problem of emails being sent to the Board that are not fully inclusive of all Board members names was raised and discussed. In order to keep and maintain an accurate list, Alli agreed to create a group email for all. We were all encouraged to try to identify each new email string with a new Subject line, so they would be easier to follow.

III. CPCA Zoom account

The need for updating the CPCA Zoom account was discussed. Alli will work with Isaac to update the account with a new payor and broader access.

IV. Public Safety

Elizabeth and Robin will work on planning and scheduling a CPCA membership meeting with the new MPD Commander in our neighborhood.

V. Community Committee

The Board voted unanimously to create a Community Committee to bring proposals to the Board for family oriented and community building events that CPCA will sponsor. Alli will chair this committee. The Committee is to bring to the Board at least four proposals per year that will promote family activities, build our community, and attract potential new members.

VI. Minutes

The Board approved the Minutes of the October 4, 2023 meeting.